

WEBINAR PANELISTS



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Program Fees & Differential Tuition (PFDT) Orientation



Academic Administration
Office of Scholarships and Financial Aid
Office of Budget and Planning
September 29, 2021



WELCOME

AGENDA



ANNOUNCEMENTS



**PFDT DASHBOARD
& YEAR-END
REPORTING**



**FINANCIAL AID
CONSIDERATIONS**



BUDGETING



**THINGS TO
REMEMBER**



**THINGS TO
REMEMBER**

ANNOUNCEMENTS

- Website

The screenshot shows the University Fees website home page. At the top, there is a navigation bar with links for 'Academic Administration', 'DIRECTORY', 'ANNOUNCEMENTS', 'ACADEMIC CATALOG', and 'PROVOST'. Below this is a secondary navigation bar with 'HOME', 'REGISTRAR', 'CURRICULAR AFFAIRS', 'TRANSFER CREDIT', 'UNIVERSITY FEES', and 'STUDENT FEES'. The main content area features a 'University Fees' section with a sidebar on the left containing a table of links: 'ABOR Policies', 'Deadlines', '2021-2022 ABOR Approved PFDT', '2020-2021 ABOR Approved PFDT', 'Fees Handbooks & Committee', 'Differential Tuition', 'Program Fees', 'Course Fees', 'Other Academic Fees', 'Non-Academic Fees', 'Forms & Resources', and 'FAQ'. A dropdown menu is open over the 'Deadlines' link, listing 'ABOR Policies', 'Deadlines', '2021-2022 ABOR Approved PFDT', '2020-2021 ABOR Approved PFDT', 'Fees Handbooks & Committee', 'Differential Tuition', 'Program Fees', 'Course Fees', 'Other Academic Fees', 'Non-Academic Fees', 'Forms & Resources', and 'FAQ'. The main content area includes a 'University Fees' heading, a 'View published' button, and a paragraph of text about the University of Arizona's learning experience and ABOR's role in setting tuition and fees.

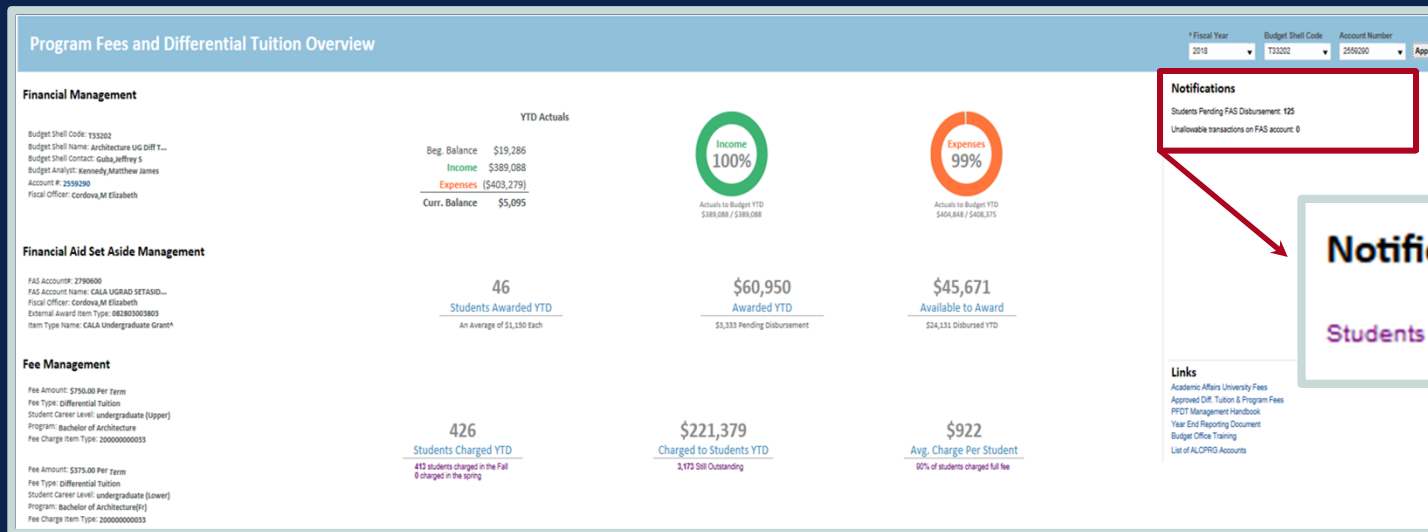
- Sunset Review Plan

The screenshot shows the 'University Fees Sunset Review Plan' page. The page title is 'University Fees Sunset Review Plan'. On the left, there is a sidebar with a table of links: 'ABOR Policies', 'Sunset Review Plan', 'Deadlines', '2021-2022 ABOR Approved PFDT', '2020-2021 ABOR Approved PFDT', 'Fees Handbooks & Committee', 'Differential Tuition', 'Program Fees', and 'Course Fees'. The main content area features a 'View published' button, followed by 'Edit', 'Moderate', 'Webform', and 'Results' buttons. Below these buttons is a paragraph of text: 'This sunset review plan provides detailed information of the review process, sunset days for each college and, fees information. Should you have any questions email the **University Fees Manager**.' A red banner below this text reads: 'THE BELOW IS AN UPDATED VERSION WITH ABOR APPROVAL ON NOVEMBER 2020 FOR A ONE-YEAR EXTENSION.' Below the banner is a 'Ten-Year Sunset Review Plan' section with a 'View' button and a 'Download 1.33 MB' button.

PFDT DASHBOARD



PFDT OVERVIEW



Financial Management

- Beginning Balance
- Income
- Expense
- Current Balance
- % of Usage

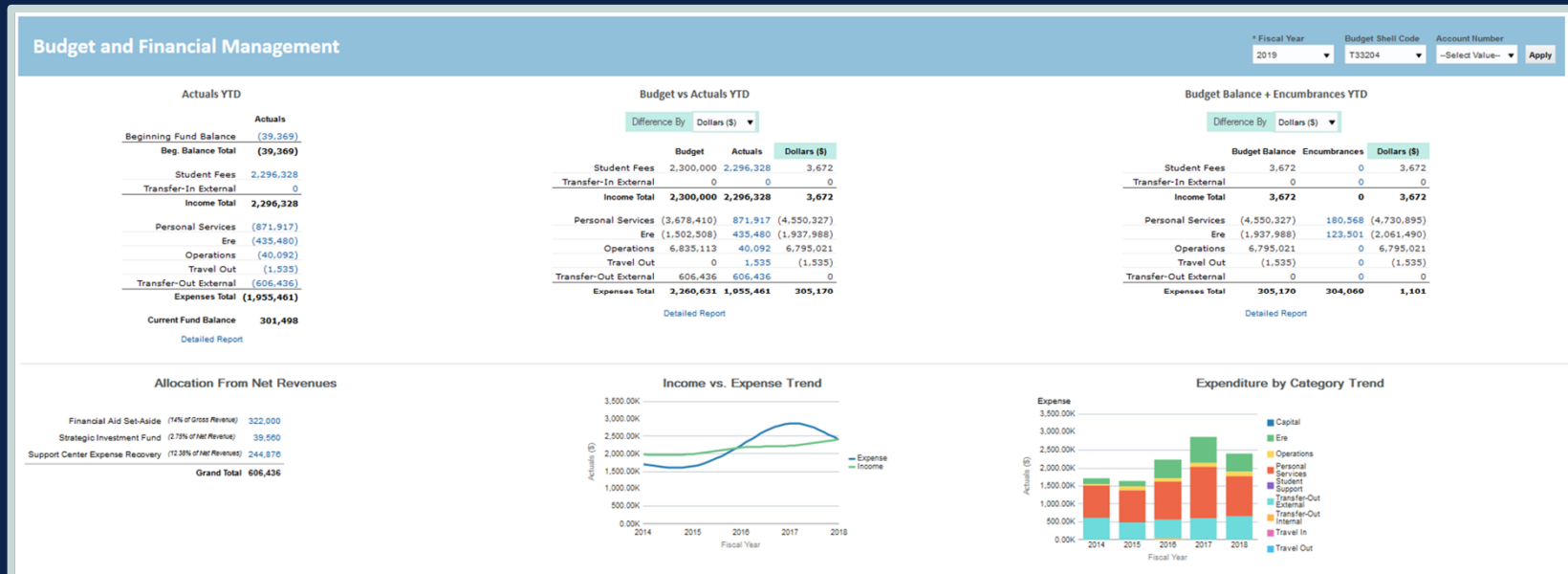
FAS Management

- Students Awarded YTD
- Awarded YTD amount
- Available to Award
- Pending Disbursement
- Disbursed amount YTD

Fee Management

- Students Charged YTD
- Charged to Students
- Outstanding amount
- Avg. Charge / student

BUDGET & FINANCIALS



Actuals & Budget

- Actuals YTD (Categories)
- Budget Vs. Actuals YTD
- Budget Balance + Encumbrances YTD

Visuals

- Allocations from Net Revenue
- Income Vs. Expenses Trend
- Expenditures by Category Trend

Charges & Payments

Charges and Payments Details

Charge - Academic Year	Charge - Item Type Id	Charge - Item Type Desc	Charge - Account Number	Charge - Account Name	Charge Amount	Payment Amount	Balance Amount
2019	200000000032	TUI:UGrad Engr Upper Differ	2559300	ENGINEERING SPEC TUITION UPPER DIV	2,320,612.50	2,296,009.95	24,602.55

Charge - Academic Year	Charge - Item Term Description	Charge - Item Type Id	Charge - Item Type Desc	Charge - Account Number	Charge - Account Name	Academic Program Code	Academic Program Description	Primary Major Acad Plan Description	Primary Major Academic Plan	Student Id	Person Name	Charge Amount	Payment Amount	Balance Amount
2019	Fall 2018	200000000032	TUI:UGrad Engr Upper Differ	2559300	ENGINEERING SPEC TUITION UPPER DIV	UAGSC	College of Ag & Life Sciences	Natural Resources	NTRSBS			900.00	900.00	0.00
						UBUSH	Eller College of Management	Accounting	ACCTBSBA			900.00	900.00	0.00
						UCLAS	Colleges Letters Arts Science	General Studies	GNSBG5			900.00	900.00	0.00
						UENGR	College of Engineering	Aerospace Engineering	AEEB5AEE			900.00	900.00	0.00
												900.00	900.00	0.00
												900.00	900.00	0.00

Charge - Academic Year	Charge - Item Type Id	Charge - Item Type Desc	Charge - Account Number	Charge - Account Name	Charge Amount	Payment Amount	Balance Amount
2019	200000000032	TUI:UGrad Engr Upper Differ	2559300	ENGINEERING SPEC TUITION UPPER DIV	2,320,462.50	2,294,320.03	26,142.47

Totals at College Level & Per Student

- Charged Amount
- Payment Amount
- Balance Amount

Person Name	Charge Amount	Payment Amount	Balance Amount
	900.00	900.00	0.00
	900.00	900.00	0.00
	900.00	900.00	0.00
	900.00	900.00	0.00
	900.00	900.00	0.00
	900.00	900.00	0.00

Year-End Reporting

PFDT Overview | Budget and Financials | FAS - Student Awards | Charges & Payments | Over/Under Realized Revenue | **Year End Reporting**

Year End Reporting

* Fiscal Year: 2021
 Budget Shell Code: T33204
 Account Number: --Select Value--

General Sources and Uses Categories - Object Codes
Blank Year End Reporting Document

Year End Summary 2021

1 of 2 | Automatic Zoom

Year-End Report of Program Fee or Differential Tuition Revenue FY 2021

Submit to the University Fees Manager by November 1, 2021

Please use a separate form for each program fee or differential tuition.

Date <u>Initially</u> Submitted:	College: College of Engineering
Date <u>Revision</u> Submitted:	
Program: Undergraduate Upper Division	Program Fee <input type="checkbox"/> Differential Tuition <input checked="" type="checkbox"/>
Graduate <input type="checkbox"/>	Undergraduate Upper Division <input type="checkbox"/>
	Undergraduate Lower Division <input type="checkbox"/>

DEADLINE NOVEMBER 1, 2021

Year-End Reporting



Balance Report – Budget Shell Code



Pre-Populated Form



Justification & Narrative



Signatures



PFDT: Financial Aid Considerations



Determining Need

$$\text{COA} - \text{EFC} = \text{NEED}$$

- Financial aid eligibility is the difference between the Cost of Attendance (COA) and the Expected Family Contribution (EFC).
- A federal formula performs the needs analysis to determine the EFC.
- Cost of attendance includes tuition and fees, room and board, books and miscellaneous expenses, and is an estimated value. Estimates are listed on the OSFA website.

UAccess Analytics

Student Fin Aid & Fin Details Dashboard


- Determining Student Need Report

Getting to the report:

Analytics > Dashboards > Student > Student Fin Aid & Fin Details

Report Screenshot:

Determining Student Need Student Awards Bursar Detail by Student Course Fees Student Bursar GRAD Unapplied Aid

Make your selections and click Apply 

Aid Year 2020 ▼	EFC Status Official ▼	Academic Career --Select Value-- ▼	Student College --Select Value-- ▼	Student Plan --Select Value-- ▼
Term Fall 2019 ▼	Campus --Select Value-- ▼	Academic Level --Select Value-- ▼	Student Department --Select Value-- ▼	Student Plan Code TTEPHD ▼

Select a View: Student Need ▼

Reading the Report:

Cost of Attendance	EFC Status	Federal need	Gift Aid	Need after gift aid
13,407.00	Official	-39,815.00	3,500.00	0.00
33,050.00	Official	18,748.00	16,361.00	2,387.00
23,282.00	Official	23,282.00	12,291.00	10,991.00

Check on Award Status

UAccess Analytics

- Student Awards Report

Getting to the report:

Through the PFDT dashboard OR

Analytics > Dashboards > Student > Student Fin Aid & Fin Details > Student Awards

Student Award

Using the Report Prompts:

Can enter a list of SID-s, KFS numbers or item types

Student Awards | Bursar Detail by Student | Course Fees | Student Bursar | GRAD Unapplied Aid

APPLY

Account VP Level --Select Value-- ▼	Account College --Select Value-- ▼	Account Org --Select Value-- ▼	Item Type ID --Select Value-- ▼	Student ID --Select Value-- ▼	Student Plan --Select Value-- ▼	Student Subplan --Select Value-- ▼
Account Number --Select Value-- ▼	Account College Code --Select Value-- ▼	Account Org Code 7601 ▼	Item Type --Select Value-- ▼	Student Name --Select Value-- ▼	Student Plan Code --Select Value-- ▼	Student Subplan Code --Select Value-- ▼
Academic Career --Select Value-- ▼	Award Status Accepted ▼	Aid Year --Select Value-- ▼	Aid Term 2192 ▼	Financial Aid Type --Select Value-- ▼	Student Department --Select Value-- ▼	Student College --Select Value-- ▼

Apply Reset ▼

Multiple Awards



We are required to follow the rules for the most restrictive award.



Set-Aside has “highly restrictive” rules, all other aid on a student’s account must follow these restrictions if a student is awarded set-aside. This includes, but is not limited to:

- ✓ Merit scholarships
- ✓ Donor scholarships
- ✓ Subsidized loans

Changes to Awards

Loan Reduction

- Though not always intended, loan reduction is a POSITIVE outcome when awarding scholarships/grants.
- Students are given an opportunity to appeal.
- If a loan has not been accepted, we will automatically reduce unaccepted loan.

Notifying Students of Set-aside Award

Emails to students should include:

- Deadline for disbursement
- FAFSA filing requirement/demonstrating need
- Disclaimer that an award can be canceled if student changes programs, reduces enrollment, or receives additional awards
- Students must be meeting Satisfactory Academic Progress as determined by OSFA
- Loan and Federal Work-Study eligibility may be reduced



PFDT: BUDGETING



Budget Cycle for Program Fees

When:	What:	Who:
January/February	Submit Current Year Budget Revision, Next Year Budget & 2-Year Plan in Axiom for existing and new fees	Departments/Colleges
March-June	<ol style="list-style-type: none"> 1) Review and approve next year Budget 2) Process Over/Under Realized Revenue 3) Set up new accounts for approved fees 4) Submit Axiom "KFS Load Tool" 	<ol style="list-style-type: none"> 1) OBP, CFO, Provost 2) OBP 3) OBP 4) Departments/Colleges
July	<ol style="list-style-type: none"> 1) Load Original Budget to KFS from the KFS Load Tool 2) Process Year End Over/Under Realized Revenue 	OBP
August	Transfer Financial Aid (FAS), Support Center Tax (SCER), and Provost Investment Fund (PIF) based on Current Year Budgets	OBP
Fall	<ol style="list-style-type: none"> 1) Revise current year budget by processing RBC Budget Revision 2) Review budget plans with leadership in preparation for January 	<ol style="list-style-type: none"> 1) Departments/Colleges 2) Departments/Colleges

Accounting Considerations

- **KFS Revenue Object Codes**
 - 0096: Program Fee Undergraduate
 - 0097: Program Fee Graduate
 - 0098: Differential Tuition Undergraduate
 - 0099: Differential Tuition Graduate

- **Transfer Out Sub Object Codes**
 - 7939-FAS - 14% of Gross Revenue
 - 7930-SCR -12.78% of Net Revenue
 - 7930-PIF - 3.33% of Net Revenue

*Use PFDT Dashboard "Over/Under Realized Revenue" page for more detail on rates

How to Budget in Axiom

OVERVIEW **BUDGET*** TRANSFERS

PFD - Program Fees & Different... ≡

FY20 Net Change
\$47,484

- Axiom> Operating Budget Module > Budget and Transfers Tab
- Training Videos and Guides on our [website](#)

Budget Group	Budget Method	Proposed Budget FY2022	Comments	% Adjust FY2023	Plan FY2023	% Adjust FY2024	Plan FY2024
▼ Net Tuition Revenue		600,000			620,000		650,000
B0090 - Program Fees and Differential Tuition	Input Adjustment	600,000		3.3%	620,000	4.8%	650,000

- Use Budget Object B0090 revenue
- Plan for assessments in the Transfers Tab

Budget Reporting

- **Axiom Reporting**
 - Operating Budget & Trend Report (2-year history with planned years)
- **AZ Board of Regents**
 - University of Arizona Annual Budget

Things to Remember

- Transfers
- Encumbrances
- Awards on PFDT Accounts
- Approved Expenditures
- Fee Proposals Deadline
 - December 1, 2021 for **ALL** academic university fees for the 2022-2023 AY.



Contact Information

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